全方位學習津貼與 學生活動支援津貼 遞交電子報告須知 (試用階段)

遞交電子報告

- 經「教育局統一登入系統 CLO」(<u>https://clo.edb.gov.hk</u>)進入「eForm Survey Platform」
 - > 下載報告範本
 - > 填妥並驗證報告
 - > 上載(遞交)報告
- 預計推行日程

學年	推行日程
2023/24	提前開放eForm Survey Platform內的「全方位學習津貼」及「學生活動支援 津貼」報告範本予學校下載試用
2024/25	試行一年·學校仍可選擇於全方位學習網頁下載報告範本
2025/26	正式推行,請學校於eForm Survey Platform下載有關範本,填妥並完成驗證後,於eForm Survey Platform上載提交

				Sc	hool Informatio	on			
Account Na	ime	demo_user_name							
SCRN		99999900012 (Swite	h School)						
School Nam	ne	LWL DEMO SCHOOL							
Location No	o.	0001							
School Leve	el	SECONDARY							
School Year	Survey	5	Session	Stream	Survey Reference Date	Deadline	Download	Last Sta Download Date	utus User Guide / Other Reference
			MULICIE	CHINESE	2023-09-01	2023-08-31	Download	以「全方	位學習津貼
2023/2024	Report on th Learning Gra	e Use of the Life-wide nt (LWLG) 2023/24	DAY				Download		
2023/2024 2023/2024	Report on th Learning Gra Report on th Activities Sup 2023/24	e Use of the Life-wide nt (LWLG) 2023/24 e Use of the Student oport Grant (SASG)	WHOLE DAY WHOLE DAY	CHINESE	2023-09-01	2023-08-31	Download	Ne	w

經「教育局統一登入系統 CLO」(<u>https://clo.edb.gov.hk</u>)進入「eForm Survey Platform」下載報告範本。

至力 Report on the U	但学習津贴 建用载合 Se of the Life-wide Learning Grant	2894
夏事道 Points to Note:		請詳細閱讀後,前往下一頁開始填寫報告 Please read carefully and start reporting at the <u>next par</u>
 為提高透明度及根據一貫安排,學校須把經校董會/法國校董會/學校管理委員會審批的全力 Schools are required to upload this Report, or the School Report which consist of this Report, endors practice. 	方位學習津貼運用報告或載有全方位學習津貼運用報告的學校報告上書 sed by their SMCs / IMCs onto the homepage of the schools for the sake of	霍至學校網頁。 enhancing transparency and in accordance with the establishe
 ·	er information wil be calculated by the system.	
ii) 請填上清晰明確的活動名稱;「全方位學習活動」。「課外活動」或「上學期興趣班」等名 Please provide clear and precise activity names; names such as "Life-wide Learning Activity", "Extr learning objectives of Life-wide Learning.e.e. tutorial classes, examinations / mock examinations.	稱較為聽統,不宜使用 - 未能達到全方位學習目標的活動,例如補習 a-curricular Activity" or "Interest Class for 1st School Term" are too genera subscription for newspapers / meazines and online courses are not elietib	· 考試 / 模擬考試 · 訂購報章 / 雜誌 · 網上課程等,均不量 I and should not be used. Activities that do not align with the le for subsidication.
 v) 活動開支用途代號列表(請於每項活動的 / 開支用途」輸入下表代號;每項開支可填寫多於- List of Natures of Expenses (Please input the following codes in the "Nature of Expenses" for each i 	一個代號): activity; more than one code can be used for each item):	
E1 活動要用(報名費、入場費、課程費用、營舍費用、場地費用、學面材料、活動物資等) Activity fees (registration fees, admission fees, course fees, camp fees, venue fees, learning materials, activity materials, etc.)	E4 境外交流 / 比賽圖費 (隨屬教師) Fees for non-local exchange activities / competitions (escorting teachers)	E7 股價、簽器、工具、器材、消耗品 Purchase of equipment, instruments, tools, devices, consumables
E2 交通要 Transportation fees	ES 專家 / 導師 / 教達費用 Fees for hiring experts / professionals / coaches	E8 學習資源(例如學習軟件、数材書) Purchase of learning resources (e.g. educational softwares resource packs)
B3 境外交流 / 比賽國賽 (學生) Fees for non-local exchange activities / competitions (students)	E6 學生參加獲學校認可的外間優構所舉辦之課程、活動或訓練費用 Fees for students attending courses, activities or training organised by external organisations recognised by the school	E9 其他(時於I覆註明) Others (please specify in column I)
 v) 活動範疇列表(講於下拉溝單選擇適用的選項): List of Domains of the activities (Please select the suitable option from the pull-down list): 中文 Chinese Language 地理 Geography 英文 English Language 歴史 History 數學 Mathematics 部術(音樂) Arts (Music) 常識 General Studies 報學 Science 中國歷史文化 Chinese History and Culture 體育 Physical Education 	 公民與社會發展 Citizenship and Social Development 跨學科(STEAM) Cross-Disciplinary (STEAM) 跨學科(其他) Cross-Disciplinary (Others) 憲法與基本法 Constitution and the Basic Law 國家安全 National Security 德 等。公民及國民教育 Moral, Civic and National Education 	 價值觀較寫 Values Education 生理現劃 Life Planning 黃優較高 Gifted Education 頓袖訓練 Leadership Training 媒體及資訊素養 Media and Information Literacy 其他 Others
ii) 表格第3部分的「受惠學生人數」為人數,並非人次,班主任、學校訓育及輔導工作小組或相 The item "No. of student beneficiaries" in Part 3 refers to the head-count, instead of person-times. students' participation in Life-wide Learning activities, in order to understand their whole-person de	I關負責老師宣掌握學生參與全方位學習活動的概況,以便了解學生的 Class Teachers, the Guidance and Discipline Team of school or responsible evelopment and needs.	全人發展和需要。 a teachers-in-charge should possess a general knowledge of
 新統所限,學校不得增減預設列數,如表格不數應用,或對填寫表格有疑問,請與教育局全) Due to system limitation, schools are not allowed to add or delete preset rows. Please contact the 	方位學習絕聯絡,電話:3540 7436,電郵她址:Iwl@edb.gov.hk。 Life-wide Learning Section of the EDB in case of insufficient space provide	d or other queries regarding form-filling, by phone 3540 7436 o

■ 詳細閱讀有關注意事項,然後按右上方「黃色方格」前往下一頁開始填寫報告。

P.1 注意事項

					20 Report on t	23/24學年全) the Use of the I	方位學習津點 連 Life-wide Learning	用報告 Grant 2023/24							M11	A Category
意事項	Point to Note :										1			完成後請言	<u> 柱下一頁</u>	
動開交	用這花號列表(請於傳視古動的「開支 hum of Expenses (Blasse locat the following	用题」和人下表代的	; 南漠黑交鸟墙 ftransitiona	局多同一情代数)	i han one code ce	a he wad for each	Pamir		+ 展開 Expand	- 収合 Shrink			Please	go to the next p	sage after con	npletion
E1 3 A E2 5 E3 5 A	une of Expenses (prease input time following 動量用(和名賞、人香賞、加留賞用。 にいいす fees (registration fees, admission fee ctivity materials, etc.) 活動 にあったする にあった。 をつかっていたいでは、 なったのでのでは、 したいでは、 し	codes in the induses 含責用 : 希之責用 : 筆 s, course fees, comp fee setilions (students)	x Expenden i für e 留村科 · 芝動約j s, verhue fees, lear	ach actainty; more t 資單) ning materials;	E4 E5 E5	現外交流 / 比赛 Fees for non-loca 専家 / 導領 / 数 Fees for hiring ex 學生参切選早校 Fees for students organisations rec	autrinj- 電費(前屋教師) (f exchange activities, 建費用 perts / professionals 応可的外型機構所量) attending courses, ac cognised by the school	/ competitions (esco / coaches 妙之課程、活動成別 tivities or training o 2	ting teachers) 或費用 rganised by external	17 (8 (5	設備、语辞-工具、器材 Purchase of equipment, i 學習質達(他の学習取作 Purchase of learning resi 其他(最終)機種研) Others (please specify in	f、消耗后 nstruments, tooi 主 - 数打要) purces (e.g. educ column I)	is, devices, co ational softw	noumebies ares, resource pe	scks)	
1項:	舉辦 / 參加全方位學習活動 Categ	ory 1: To organise	/ participate in	n life-wide learni	ing activities											
			3 Target	自意 Students	音照樂支	人均實證開支	開支 Nature of	用途 Expenses	通信 Dom	8 uin		· 基要!	基督經歷 Es 【於總用方格	sential Learnin 加上「¥」、司	g Experience 副信告的一項	s (ELE)
編號 No.	法到名祸、能行及日便 Name, Brief Description and Objective of the Activity	举行日期 Date	級別 Level	總參與人數 No. of Participants	Actual Expenses (\$)	Actual Expenses per Person (5)	(會理上方列表) 國理國用的代號 Select the suitable code(s) from the above lieft	(四月城元) 語於此規註明 Please provide supplementary info	(道律遗用的重读 Select the suitable option from the pull- down list)	(近界場元+ 語於此欄註明 Please provide supplementary info	評估結果 Evaluation Results	製菓登展 intellectual Development	價值觀 取損 Values Education	他部分展 Ehysical and Aesthetic Development	社會服務 Community Service	與工作 開的經 Gareen related
1.1 4	5. 地活動:在不同學科/ 問學科/ 課程 ocal Activities: To organise life-wide learning	呈範疇組織全方位學 activities in different #	留活動,提升等 (LAs/cross-KLA/	是醫效糖,或按导 curriculum areas to	#生的興趣和# enhance learning	8力・組織多元(ag effectiveness, or	七全方位學習活動 to organise diversifie	· 發展學生潛態 ·	建立正面價值觀和 activities to cater for st	新皮 tudents' interests and	abilities for stretching st	udents' potentia	and nurturin	g in students por	sitive values a	nd attritude
I.						\$0.00								1		
z						\$0.00	-									
3						\$0.00										
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5					_	\$0.00										
16						\$0.00										
17						\$0.00										

<u>P.2 本地活動</u>

- 填寫有關本地活動的資助及活動資料。
- 範本內容基本上與現時報告(2022年6月版)相同(詳見下一頁)。

野	記時範本 透明度及根據一貫安排·學	2.須把經校董會 /	法國校董會	/ 學校管理委	員會審批的	全方(9全方位學習	(範本) 立學習津貼 運 學名 深語運用報告	用報告	學習津貼運用報	3告的學校報告.	上載至學校網頁。				20	022年6月
第1項	: 舉辦 / 參加全方位學習活	動														
15.14	1180 12 - 110 LE	-			對象		實際開支	人均 寶際開支	開支	範疇 (時現環	10/+ 42 IB	(請於適用	基要	學習經歷 √號,可進	揮多於一	項)
200 555	治知有恃、服八汉日	1.8	MP1 J CL 90	級別		#參與 人戰	(5)	(\$)	用途* 遗	用的编项, (自行境高)	計10 加木 個前 (配名	發展 價(課程) 羽	直観 盤:	藝 泉辰 ‡	社會服務	與工作有關的經驗
1.1	本地活動:在不同學科/跨	學科/課程範疇約	目鐵全方位學	習活動・提升	學習效能	或按學生的	的興趣和能力,	組織多元化全	方位學習活動・	發展學生潛能	·建立正面價值署	和態度				
1																
2																
3											1					
	密東県(総名東・人港森・諸協士第一: tlivity fees (registration fees, admission fe tivity materials, etc.) tie 電 ransportation fees 助う交流/ 比森冨貴(単主)	を含要用・増や要用・単 ex. course fees, camp fee	·服材料 · 适勤能测 s. venue fees. learn	(1977) Ing materials,	54 15 16	境外交流 / 比書 Fees for non-loc 専家 / 握師 / 素 Fees for hiring e 學生参加強學校 Fees for student	i重要(隨葉乾弱) al exchange activities i接要用 xperts / professional 您可的外型機構所看 s attending courses, a regimised by the scho	/ competitions (esco) / coaches 柳之課程 - 活動成訂 ctivities or training o ol	orting teachers) 経費用 organised by external	67 68 69	設備・儀器・工員・計 Purchase of equipment 攀置資源(例応榮置書 Purchase of learning re 其他(諸約1個世時) Others (please specify	村・消耗品 (instruments, too (件、数村寨) sources (e.g. edu in column i)	ols, devices, con cational softwa	nsumables ares, resource (pecksj	
<u>1項;</u>	學辦/参加全方位學習活動 Cate	gory 1: To organise	/ participate in Bi Target S	life-wide learni ® tudents	ing activities 音振興支	人均實際開支	開き Nature o)用進 Expenses	ji Do	的 路 Imain		道要	學習經歷 Ess (於遗用方相)	sential Learni M 는 『Y』 > 리	ng Experience 國際多於一項	is (ELE)
新號 No.	活動名柄、細介及目標 Name, Brief Description and Objective of the Activity	舉行日期 Date	級別 Level	總參與人數 No. of Participants	Actual Expenses (\$)	Actual Expenses per Person (5)	(會考上方列表) 這樣還用的代號 select the suitable code(s) from the above list)	(四頁補充) 請於出欄赶明 Please provide supplementary info where necessary!	(道理信用的道理 Select the suitable option from the pull down list)	(四頁編充 關於此間赶明 Please provide supplementary inf where necessary)	評估結果 Evaluation Results	製紙登展 Intellectual Development	價值觀 對算 Yalues Education	8882 Physical and Aesthetic Development	社會服務 Conmunity Service	叫工作 開的經 Gareer relater Experien
	(快乐韵:在不同聪利/钟聪利/研	程範疇組織全方位學	留活動・提升學	· 留 対 能 ・ 或 按 等 write wri	生的調慮和 enhance learning	8力・組織多元 na effectivenets	化全方位攀留活動 contamise diversit	· 發展學生習能 ed life-wide learning	·建立正面價值數和	記發度 students' interests an	d abilities for stretchine	students' potentia	al and nurturin	e in students o	ositive values a	and attitude
11 3	sel Activities. To organise life-wide learning	activities in different a	LAS / CONSTRAINTS	the second second line and line	and the second second	a contraction of the second se		The second se	and the second s		T	I.	T.	1	T	T
	cal Activities. To organise life-wide learni	ig activities in different i	Cost / cross-sos / c			\$0.0										
1.1 4 1 2	and Activities: To organise life-wide learni	ng activities in different (\$0.0 \$0.0										

範本內容基本上與現時報告(2022年6月版)相同



範本內容基本上與現時報告(2022年6月版)相同

7



範本內容基本上與現時報告(2022年6月版)相同

					20 Percent on	023/24學年 全)	方位學習津贴 運	用報告							M 12	I Categor
1 2 事項	Point to Note :				Report on	the use of the t	Lite-wide Learnin	g Grant 2025/24				1	-	完成後請加	前往下一頁	
全型3	5用總代號列表(請於每項活動的「傑支	用线,鲍入下表代钱	; 最須要支司填	寫多於一個代號)	1				A SEE Fround	10 A Shrink			Please	to the next	page after co	mpletion
t of Na	ture of Expenses (Please input the following	codes in the "Nature of	of Expenses" for e	ach activity; more t	han one code c	an be used for each	item):		· new copulo		15週、2月4、平商、5月4	· Texast 20				1
	Activity fees (registration fees, admission fee activity materials, etc.) 交通表 transportation fees 读外交流 / 比赛届费(學生) Fees for non-local exchange activities / comp	s, course fees, camp fee	ts, venue fees, lean	ning materials,	6	Fees for non-loca 等家 / 導助 / 和) Fees for hiring ex 单生参加强学校I Fees for students organisations rec	il exchange activities 保費用 perts / professionals 認可的外型機構和量 attending courses, a cognised by the scho	/ competitions (escor / coaches 純之課程、活動或副 ctivities or training of ol	ting teachers) 续要用 rganised by external	58 59	Purchase of equipment, in 學習實達 (他如學習數元 Purchase of learning rea 其他 (雖於 《曜莊明) Others (please specify in	rstruments, tool 中一記行面) ources (e.g. educi column I)	s, devices, co etional softw	rdumablies ares, resource pi	acks)	
1道:	疑辩/参加全方位提習活動(攝)	Category 1: To or	ranise / partic	ipate in life-wid	e learning ad	tivities (Cont')										
			g Target	f. Students	日間間大	人均實經開支	開交 Nature of	用進 Expenses	۵۵ Dom	睹 uain		基型码 (Puta Y in	副語語 (計通用方相 the suitable	sential Learnin 加上「¥」、司 box(es) more the	g Experience 표준화하는 제 an one ELE can	s (ELE) be select
m號 No.	活動名稱、華介及目標 Name, Brief Description and Objective of the Activity	举行日期 Date	級別 Level	總參與人數 No. of Participants	Actual Expenses (\$)	Actual Expenses per Person (\$)	(参考上方列表, 温推德用的代数 Select the suitable code(s) from the above list)	(四売補元・ 開於)二曜日明 Please provide supplementary info where necessary)	(盧環徳用的道源 Select the suitable option from the pull- down list)	(如有城元) 随於此假臣明 Please provide supplementary info where necessary)	評估結果 Evaluation Results	智能發展 Intellectual Development	信信報 教皇 Yalues Education	權部發展 Physical and Aesthetic Development	社會服務 Community Service	與工作 開的評 Gare relat Experie
1.2	<u>境外</u> 活動:離聯或參加境外活動/境外	外比賽・機器學主視	野													
1	estructure weathers to organise or participa	de in non-local exchang	pe accivicies or non	-local competitions	to product sto	S0.00						1		1		
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9						\$0.00										
10						\$0.00	-									
п						\$0.00										
12						\$0.00										

<u>P.3 境外活動</u>

- 填寫有關境外活動的資助及活動資料。
- 範本內容基本上與現時報告(2022年6月版)相同。

2. 填寫報告	(P.4 – 其他)
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2023/24學年 全方位學習津貼 運用報告

Report on the Use of the Life-wide Learning Grant 2023/24

注意事項 Point to Note:

* 此項為人數,並非人次 · This item refers to the head-count, instead of person-times.

第2項:購買其他推行全方位學習所需的設備、消耗品或學習資源

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning

編號 No.	項目 Item	用途 / 活動 Purpose	實際開支 Actual Expenses (\$)
1			
2		1	
3			
4			
5		1	
6			
7		1	
8			
9		1	
10			
11			
12			
13			
14			
15			

第2页3項 Categories 2 & 3

完成後請前往<u>驗證報告</u> Please go to <u>validate the report</u> after completion

第3項:受惠學生人數

Category 3: Number of Student Beneficiaries

全校學生人數: Total no. of students in school:	
受惠學生人數*: No. of student beneficiaries*:	
佔全校學生人數百分比 (%): Percentage of students benefitting from the Grant (%):	

全方位學習聯络人姓名: Name of LWL Contact Person:	
全方位學習聯络人職位: Post of LWL Contact Person:	

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P.4 購買物資、學生人數及聯絡人資料

- 填寫有關購買物資、學生人數及聯絡人資料。
- 範本內容與現時報告(2022年6月版)相同。

		Report on the Use of the Life-wide Learning Grant 2023/24	
		提交報告 Submit Report	
學校名稿: Name of School:	PUBLIC SCHOOL		
考註:			
lotes:			
1) 請確保報告已填妥·			
Please make sure the	and the base of the second sec		
	report has been completed	1	
	taria i Bato i Into	现在是我们的。""你们这个学习是不能能。"	
2) 在提交此報告予學校 Please dirk on "驗證	report has been completed 院務署人員前,請按「驗證 報告 Validate Report" to va	d. ·報告 Validate Report 」 旗系统就報告內容進行驗證。 ·lidate the content input before sending this report to the school coordinator.	
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<u>P.5 驗證報告</u> ■ 按「驗證報告 Validate Report」進行驗證。

	Report on the Use of the Life-wide Learning Grant 2023/24	
	提示報告	
	Submit Report	
學校名稱: SHATIN PUBLIC S	SCHOOL	
Name of School:		
(註:		
otes:		
) 請確保報告已填妥。		
Please make sure the report h	has been completed.	
2) 在提交此報告予學校統纂人 Please dirk on "驗證解告 Val	員前・請按「職證報告 Validate Report」讓系統就報告內容進行驗證。 Notate Report" to validate the content input before section this second to the school coordinator	
 在提交此報告予學校編纂人 Please click on "驗證報告 Val 	員前 · 請按「驗證報告 Validate Report」讓系統就報告內容進行驗證 · lidate Report" to validate the content input before sending this report to the school coordinator.	
2) 在提交此報告予學校統籌人 Please click on "驗證報告 Val	員前,請按「驗證報告 Validate Report」讓系統就報告內容進行驗證。 lidate Report" to validate the content input before sending this report to the school coordinator.	
t) 在提交此報告予學校編纂人 Please click on "驗證報告 Val	夏前,請按「驗證報告 Validate Report」讓系統就報告內容進行驗證。 lidate Report" to validate the content input before sending this report to the school coordinator. 修改報告 Modify Report	
t) 在提交此報告予學校病籌人] Please click on "驗證報告 Val	員前・請按「驗證報告 Validate Report」讓系統就報告內容進行驗證・ Ilidate Report" to validate the content input before sending this report to the school coordinator. 修改報告 Modify Report	
 在提交此報告予學校編纂人 Please click on "驗證報告 Val Please click on "驗證報告 Val 	員前・請按「驗證報告 Validate Report」讓系統就報告內容進行驗證・ lidate Report" to validate the content input before sending this report to the school coordinator. 修改報告 Modify Report . 原因報告結正有關內容、完成後面內完「論論報告Validate Report」、原文展開出現「Validate report successfully」の現象。	
 t) 在提交此報告予學校病籌人 Please click on "驗證報告 Val) 請按下列表格內提示(如有), Please refer to the message(s) 	員前、請按「驗證報告 Validate Report」讓系統就報告內容進行驗證。 lidate Report" to validate the content input before sending this report to the school coordinator. 修改報告 Modify Report ,返回報告修正有醫內容。完成後再次按「驗證報告Validate Report」。直至屏葉出現「Validate report successfully」的訊息。 (if any) in the table below, and return to the report to amend the items accordingly.	
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) 在提交此報告予學校統籌人 Please click on "驗證報告 Val) 請按下列表格內提示(如有), Please refer to the message(s Then click the above "驗證報 No errors are found. Please u	員前、請按「驗證報告 Validate Report」讓系統就報告內容進行驗證。 lidate Report" to validate the content input before sending this report to the school coordinator. 修改報告 Modify Report 。返回報告修正有醫內容。完成後再次按「驗證報告Validate Report」。直至屏葉出現「Validate report successfully」的訊息。 s) (if any) in the table below, and return to the report to amend the items accordingly. 告 Validate Report" again until the pop-up message of "Validate report successfully" appears. Ipload this file to the e-Form Submission System (e-survey).	
) 在提交此報告予學校編纂人 Please click on "驗證報告 Val) 講接下列表格內提示(如有) Please refer to the message(s Then click the above "驗證報 No errors are found. Please u	員前・請技「驗證報告 Validate Report」讓系統就報告內容進行驗證。 lidate Report" to validate the content input before sending this report to the school coordinator. 修改報告 Modify Report ・返回報告修正有關內容。完成後再次按「驗證報告 Validate Report」。直至屏葉出現「Validate report successfully」的訊息。 s) (if any) in the table below, and return to the report to amend the items accordingly. 告 Validate Report" again until the pop-up message of "Validate report successfully" appears. rpload this file to the e-Form Submission System (e-survey).	
) 在提交此報告予學校病籌人 Please click on "驗證報告 Val) 請按下列表格內提示(如有)。 Please refer to the message(s Then click the above "驗證報 No errors are found. Please u 	員前・請按「驗證報告 Validate Report」課系統就報告內容進行驗證。 liidate Report" to validate the content input before sending this report to the school coordinator. 修改報告 Modify Report ・返回報告修正有關內容。完成後再次按「驗證報告Validate Report」、直至屏葉出現「Validate report successfully」的訊息。 s) (if any) in the table below, and return to the report to amend the items accordingly. 告 Validate Report" again until the pop-up message of "Validate report successfully" appears. Ipload this file to the e-Form Submission System (e-survey).	

<u>P.5 驗證報告</u>

- 如出現「No errors are found......」,即表示成功驗證,可將報告交予校長/校董會審批,然後於系統內上載提交(亦需上載至學校網頁)。 如有需要,可按「修改報告 Modify Report」修改報告內容,完成後再次按「驗證報告 Validate Report」。
- 如下方表格出現更正提示(紅色),返回報告修正有關內容。完成後再次按「驗證報告 Validate Report」。

School Information		
Account Name	demo_user_name	
SCRN	99999900012 (Switch School)	
School Name	LWL DEMO SCHOOL	
Location No.	0001	
School Level	SECONDARY	
Upload survey file:	Select file Browse Cancel Upload	1 2

成功驗證後,於系統內上載提交報告。

